

# RHPS How to Request / Renewal

## **RHPS Approval process is the same for request and renewal**

Partner is required to request a partner subscription through a user interface on connect.redhat.com. The RHPS user interface will confirm a set of criteria and approve the 1st partner subscription on the account if the criteria is met.

- The criteria for approval on the account making the request is as follows:
- The RH partner agreement must have accepted
- The RH Partner Subscription terms and conditions must have been accepted
- The requestor must be the Org Admin on the account
- An active RH Partner Sub isn't currently on the account, or the active sub on the account is within 30 days of expiration
- The partner account must not be in the CCSP partner program
- The requestor email domain must not be flagged for manual approval
- If any automated approval check fails the partner will be directed to the Partner Acceleration Desk to submit a case.

## **I. connect.redhat.com**

Technical partners will be able to request RH Partner Subscriptions through connect.redhat.com the menu system or direct link to the RH Partner Subscription home page

1. login => Program benefits => Select RHPS software downloads
2. Select "Request Subscription"
3. Complete Form and click Request Subscription button

## **II. Partnercenter.redhat.com**

Business partners will be able to request RH Partner Subscriptions through the partner center through the menu system or quick links.

1. login => Sell => Select "Red Hat Partner Subscriptions" OR login => Quick Links => Select "View/Request RHPS"

2. Select "Request RHPS"
3. The RHPS Home page will load, select "Request Subscription"
4. Complete Form and Select Request Subscription

### III. **access.redhat.com - RH Partner Subscription renewal**

Note: This is **not the recommended way to renew** NFR or RHPS subscriptions. Use connect or partner center directly instead.

1. Log into Customer Portal
2. Select "[Subscriptions](#)" or "[Ready to Renew](#)" =>Page down to NFR Ready to Renew => Renew Subscription
3. The following pop-up will appear
4. Select "Submit" on the following pop-up
5. The RH Renewals team will send an email with instructions on how to request a new RHPS or NFR subscription. The instructions will be to follow the process for [connect.redhat.co](https://connect.redhat.com)